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Sage
Software



Perryman
& Associates

integrated

Solutions

PROVIDING YOU THE BLUEPRINT TO SUCCEED

□ **Sage Abra
Users Group Meeting**

Where: Maggiano's Little Italy
Orlando, FL

When: Thursday, February 21
8:30am – 3:30pm

Cost: \$45 per attendee
with current support;
\$60 without current support

Join us for a day of learning and enjoyment where you will receive an insider's look at Abra product updates from Sage executives, 20% off your next Sage Abra product purchase, and advanced Abra training including benefits plan set up, and much more!

Full Schedule to be released soon!
Register today!
Seats are limited!

By phone:
800-551-6875 ext. 214

By email:
elizabeth.counts@perryman-sw.com

Online:
[Click Here](#)

Sage MAS 500



**Earns 5 Stars from
CPA Technology Advisor**

CPA Technology Advisor examined MAS 500 on six major criteria including Modules/Scalability, Usability/User Experience/Security, Extensibility, Integration/Customization, Reporting, and Support/Training/Help. This analysis yielded MAS 500 a perfect score of 5 stars. MAS 500 was cited as a reliable, robust and integrated series of enterprise applications with a familiar user interface. The article also noted some developments in the latest 7.05 version including streamlined distribution workflow, greatly enhanced access to information, and a powerful new Warehouse Automation Module.

For the full article, [Click Here](#)

NIOXIN® Streamlines Performance Review

Process with Sage Abra and PAM



Millions of people struggle with fine and thinning hair. Eva Graham decided to do something about it. She began experimenting with all-natural botanical ingredients in her basement, creating revolutionary products for the scalp and hair. Two decades later, her company, NIOXIN® Research Laboratories, Inc., is the leader in the fine and thinning hair industry, with a comprehensive product line and sales in 34 countries.

By 2003, NIOXIN® had grown to the point that HR records could no longer be managed with spreadsheets. The company hired Art Hansen as vice president of human capital, and tasked him with automating the department to help bring the enterprise to a totally new level.

SAGE ABRA STANDS OUT

“I’d worked with Sage Abra at my previous job, and knew how well it integrated functions within the human resources department,” he comments. “Nevertheless, I did a thorough search of competitive products. Abra HR stood out for three reasons. It did everything we wanted. It was scalable. And it would let us store data within our own system on site, rather than using an external warehouse.”



WAKING UP FROM “PAPER NIGHTMARE”

Sage Abra did a great job of streamlining the “Human Capital” department, as the group is called at NIOXIN®. However, managing performance reviews remained problematic. “Once again, we were relying on spreadsheets and Word documents, so we had a paper nightmare. We were chasing forms all over the country. I needed a way to capture review information and store it in Abra,” says Hansen.

NIOXIN®’s Sage Abra Business Partner recommended an innovative solution – Performance Appraisal Management (PAM), a module specifically developed for Sage Abra users by Perryman Software. “I tried an online demo, liked what I saw, and implemented the module,” says Hansen. “It has totally transformed our performance review system.”

PAM IS ROBUST RESOURCE

PAM provides a digital dashboard for appraisal management. With a single click, managers can view their employees’ job history, attendance records, salary and training information along with performance data. Appraisals can be as simple or as detailed as NIOXIN® needs them to be, with default settings, tabs and menus that are easily customizable.

“When it’s time for an appraisal action, the system notifies the manager with an email alert. PAM then tracks approvers and reviewers, allowing appraisals to be written, scored, approved, and stored electronically. It monitors past and present performance, quantifies the results, and shows us how an individual’s performance aligns with company-wide objectives. It even lets us establish future goals for each person, which automatically show up on the next appraisal – a real time saver,” he notes.

ENTHUSIASTIC MANAGERS

“Our managers really appreciate the way that PAM lets them pull up last year’s goals, and look at any training that the employee has completed. They can also check notes made during the year about any performance or attendance issues. This makes it really easy for them to do performance reviews,” Hansen says.

“I estimate that PAM has saved NIOXIN®’s managers an astounding 70 percent of the time they spent on performance appraisals. As soon as a manager

approves an appraisal, it goes to their boss electronically. All he has to do is look for problems. If there are issues, he bounces it back to the manager. If not, he accepts it and forwards it to Human Capital for final review.”

BONUS BENEFITS

“PAM gives us control over the entire process, and lets us know where every single document is,” Hansen adds. “As a result, reviews come back twice as quickly as before. And we can now guarantee that everyone receives a review at the appropriate time, something that was especially difficult for field staff.”

Hansen discovered an unexpected benefit of the PAM module. “PAM gives managers remote access to all of their personnel files. I scanned each employee’s prior performance appraisals and job description, along with their management goals and objectives, and loaded it all into PAM. Now everything is at a manager’s fingertips, including attendance records stored in Sage Abra.”

Hansen doubts that NIOXIN® could be growing so quickly without its new software. “Sage Abra and PAM work together like they’re joined at the hip. They allow us to serve more employees without adding staff in Human Capital, so we can take the company to the next level. I’m extremely pleased with the progress we’ve made with the two products and how we have become more efficient and effective.”



PERRYMAN SAGE AUTHORIZED TRAINING CENTER

CLICK HERE

to Download Our
2008 Training Schedule

WIN A GPS SYSTEM!

All students who attend first quarter training classes will have a chance to win a GPS Navigation System. To earn tickets for the raffle, students will have the opportunity to answer questions throughout the class. All correct answers will be rewarded with one raffle ticket. The drawing will take place on Friday, March 30.

To register for or to receive more information about any of our classes, please call 800.551.6829 x214 or **Register Online.**

PS Requisitions for Sage PFW and Process Manufacturing

Would you like to have tighter control over your purchasing functions? You can with PS Requisitions, Perryman Software's custom add-on module for Sage PFW and Sage Process Manufacturing (formerly BatchMasterPFW).

PS Requisitions allows only designated employees to create requisitions and purchase orders from a single data entry point. It automatically routes requisitions to authorized approvers and it tracks requisitions in the system. In create mode, you can browse all past requisitions, select one, copy it, edit it, then save it as new. After the purchasing information is entered, assign an approval key and submit it for approval. The Sage PFW Business Alerts module notifies approvers, who log into the system to approve or reject requisitions in their queue. When the last person in the approval key approves, a purchase order can be created, or if it can't, an exception report is automatically created showing the reason why.

Using AP Check for MICR Check

Streamline your Accounts Payable process with AP Check. Using this application, you can design custom check forms or use pre-printed check stock and rearrange the fields to fit. Set check numbers, add your logo, include signatures from a signature file, and even print MICR lines on each check.

Your AP administrator can keep track of payables due and pay them fully or make partial payments. Qualifying vouchers

can be selected for one vendor or for all vendors at once. From one screen, outstanding debit memos and 'on accounts' can be applied to any voucher. Payment amounts can be changed by deselecting vouchers or entering a new amount to be paid. After the check run, information is posted to Sage PFW. When checks print, you may have two stubs print with each check, providing a backup paper trail.

For additional information on this or any Perryman Software products, please contact elizabeth.counts@perryman-sw.com

Sage Software Introduces Payroll PayCards



Sage Payroll PayCards are reloadable and allow organizations to provide both banked and unbanked employees with a more efficient payroll solution. Virtually all employees are eligible for a Sage Payroll PayCard, with no credit checks and no prior bank relationship required. According to the American Payroll Association (APA), as much as 25% of the U.S. working population does not have a bank account.

With the Sage Payroll PayCard, you can save money while offering your employees additional benefits and convenience...truly a win-win situation! Other benefits for employers could include:

- Cost reduction in check generation and sending checks by courier - \$2.00 - \$10.00 per paycheck;
- Elimination of check loss and theft, stop payments, check handling, overnight courier deliveries, and processing fees;
- Increased security due to reduced potential for fraud; and
- Increased employee satisfaction and retention through elimination of time-consuming trips to check-cashing stations or banks, and potential monthly savings of 60% compared to traditional check cashing fees.

Sage Software has partnered with Motivano, a leading employee benefits technology company, to bring Sage Payroll PayCards to market.

Sage Software is pleased to introduce Sage Payroll PayCards, a new employee payment option for small and mid-sized businesses (SMBs) and organizations. Sage Payroll PayCards can help you reduce payroll costs and the liabilities associated with paper paycheck generation, while enabling you to give your employees a new, simple, and cost-effective way to receive their pay.

The Sage Payroll PayCard works the same way as a direct deposit transaction, and requires no additional systems, software, or hardware. Any organization that uses direct deposit can implement Sage Payroll PayCards easily and without hassle. Whether you process payroll in-house or outsource payroll, you can use Sage payroll PayCards to give your employees convenient and immediate access to their pay without the hassle and expense of cashing checks. The Sage Payroll PayCard functions much like a debit card, and can be used anywhere debit cards are accepted, including ATMs, retail establishments, and for online purchases.

Abra Suite and Abra HRMS Maintenance Updates are On the Way!

Sage Software is deep into the Ideation and Design phases of the next Abra Suite and Abra HRMS maintenance updates. The theme of those releases is Compliance and Reliability. They are focusing their efforts on:

- 401(k) and Roth 401(k) functionality
- Changes to Veterans reporting

- The top customer requests related to: Attendance, HR, Payroll and Link and ERP integrations.

In these early phases of the Software Development Lifecycle, they continue to elicit requirements from many Abra users and Business Partners, as they have done during the Abra v7.5/v8.2 and Abra v7.6/v8.3 initiatives.

Abra Design Analysts worked with numerous Abra users to identify the best improvements to Benefits Enrollment functionality in HR/AWC and to enhance functionality for FMLA tracking, Void Checks, and eRecruiter. Now they are working with Abra users and Business Partners to identify the best solutions to the top customer requests for Abra v7.7 and v8.4.



Sage Abra Payroll: Mandatory Upgrade Notice

Sage Abra Payroll customers who are running version 7.4x of Sage Abra Suite must upgrade to version 7.5 or 7.6 before running the first trial quarter close for 4th quarter 2007. No quarterly tax update will be available for version 7.4x.

If you plan to upgrade from 7.4x to 7.5 before year-end, you must apply all the quarterly updates for version 7.5. These updates are versions 7.51, 7.52, 7.53, 7.54, and 7.55. Also apply Deduction 9452 Patch and Negative Hours 9511 Patch. In addition, Sage Abra HR customers will need to apply 7.5 SP2 EEO. The patches, service pack, and quarterly updates may be obtained at www.sagespecialized.com/support.

If you plan to upgrade from 7.4x to 7.6, you must have completed the final quarter close for quarter 3, 2007. Complete the upgrade before running the first trial quarter close for quarter 4, 2007. The quarterly updates available on the web site for version 7.6 are versions 7.61 and 7.62.

Sage Abra Payroll: Year End Preparation

The 2007 Year End Package is available for customers to download at www.sagespecialized.com/support in the Year End Info Now Available link. The zip folder contains:

- 2007 Year End FAQs
- 2007 Year End Guide
- YE FAQ History Report 2007 (Crystal Report format)
- Year End Answers 2007

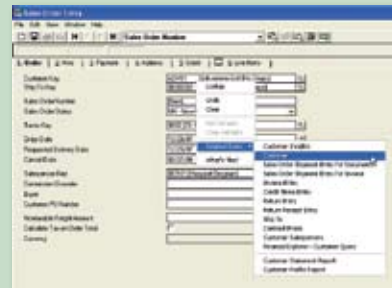
TIPS & TRICKS

Sage PFW & Sage FAS

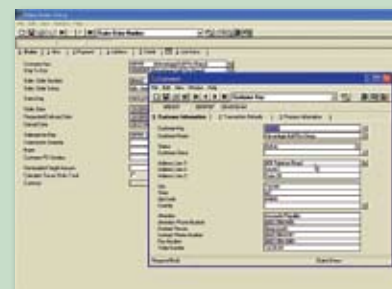
DID YOU KNOW...

Sage PFW ...that you can drill into "Related Tasks" any time you are on a key field in Platinum. You can drill in to "Related Tasks" to maintain customer information, input a credit memo, run a customer statement, etc. The example below pertains to a sales order, but you can use the same technique on purchase orders to get to vendor-related tasks or inventory-related tasks from their respective key fields.

- 1 While on the header screen of an order, right-click on the customer field and select "Related Tasks".

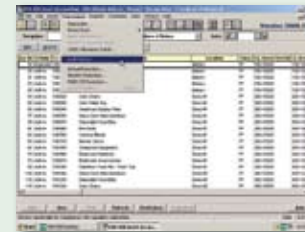


- 2 The system will drill into the task you selected and preload the customer information based on the customer key that was in view when you launched "Related Tasks".



Sage FAS can provide you with a way to automatically isolate and resolve any potential exceptions to tax rules that could result in audit risk or tax penalties.

- 1 From the Group View, go to the menu bar and take the option Depreciation and then Audit Advisor.



- 2 Select the book(s) of depreciation that you want to include in the review. Generally, this will include the tax book. Input the fiscal year-end date that you wish to run through and click the Run Review button.



- 3 The system will run the analysis and will display a report of all tests. You will see an indication of any exceptions found. The system will describe the issue related to the exception and will describe the resolution. It will automatically create a new Group of assets for which the exception applies. You can print the report so you can track the various Exception Groups.



- 4 Close the report and go back to the Group view. In the Group dropdown, select one of the Exception Groups. You will see only the assets for which the exception applies. Go to the Detail view of each asset in the Group and resolve the exception according to the resolution recommended in the Exception Report. Once you have resolved all exceptions, you may delete the Exception Groups under Customize and Group Manager. Note: this does not delete any assets, but rather only the Group markers. After this, you may wish to run Audit Advisor again. It should run with no exceptions.

